



TIMEWRITING MANAGEMENT SYSTEM - TWMS

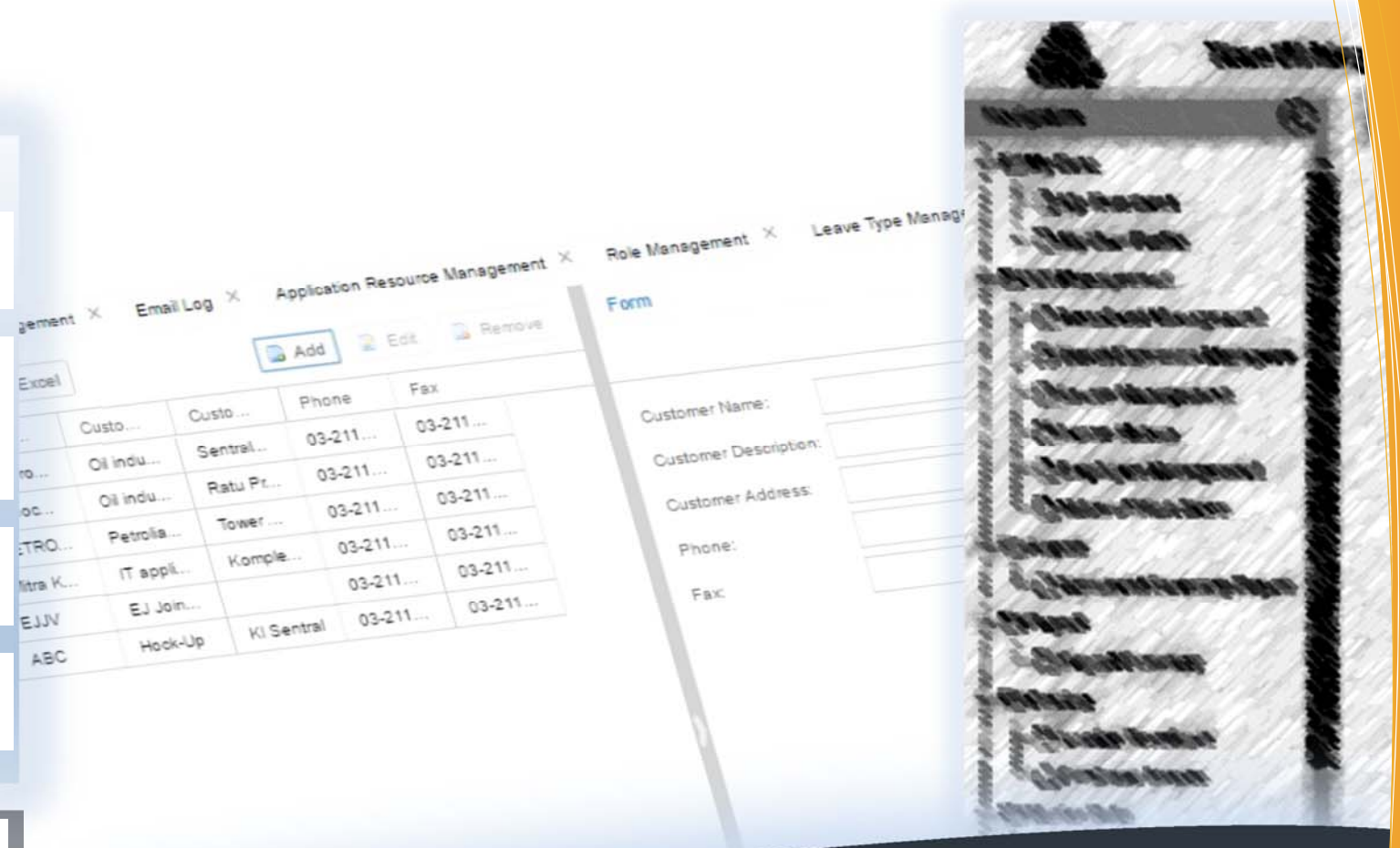
TWMS is a form based application which created to fulfil the need of timesheet based HR and finance application which utilise timesheet to calculate total hours of work that need to be paid and quote.

TWMS is an application that organize timesheet management the way that makes the most sense for your business needs, making it easy for your employees to know what they need to track and where and approvals accordingly. Submit timesheets for approval based on your unique business processes or customize the approval process workflow by client and project, routing for line, multi-level or project-based approvals.

TWMS will greatly reduce the manual handling of timesheet and payroll preparation, more accurate and organized data management in terms of capturing, verification and retrieval.

TWMS is a web based application designed to provide users with ability to enter timesheets online, anytime, anywhere, using a standard browser and an internet connection.

- ✓ Create timesheets from scratch or save time by duplicating previously entered timesheets.
- ✓ Track the progress of timesheet management and approvals, including leave tracking and vacation time, putting visibility and control back into the hands of the users.
- ✓ Manage timesheets to the level of detail required by each unique project, and your overall business needs and integrate time tracking with Time Writing management module to enable real-time updating of project status and results against key deliverables.
- ✓ Track time worked by project, phase and/or task and add any notes or descriptions required.



Corporate Process and Performance Modeling and Management (CPM2)

IT simply works and delivers to optimize project completions!

Strengthens Project Delivery & Operational Performance
Achieving Capital Efficiency

Highly Evolutive, Collaborative and Progressive

engineering
consulting
staffing
recruitment
support



EFFECTIVE



ADAPTIVE
(VERSATILE)



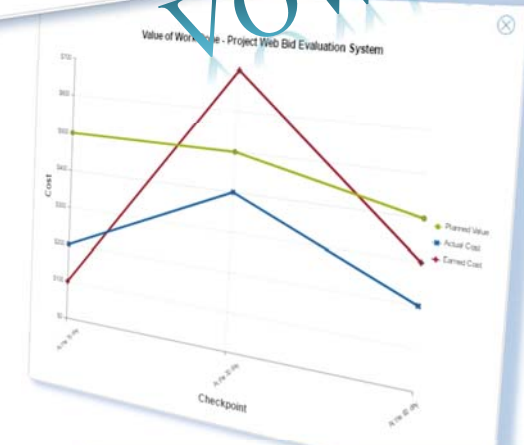
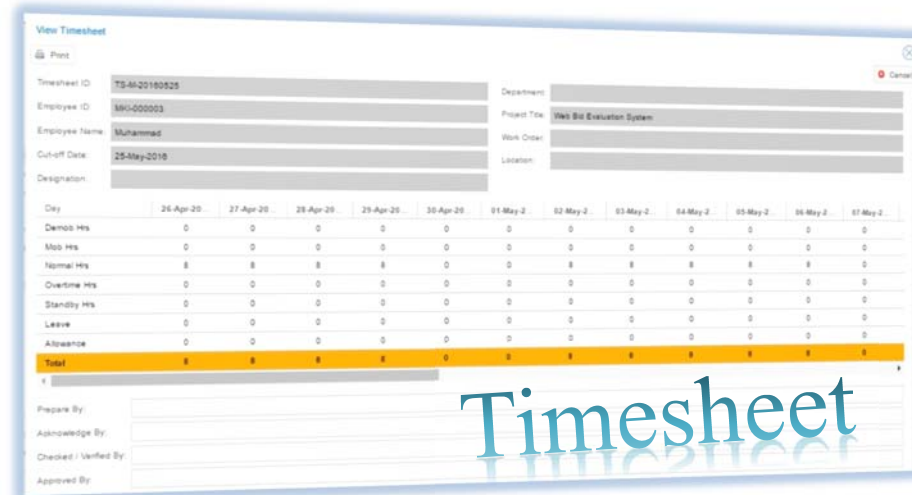
SECURED



PORTABLE
(WEB-BASED)

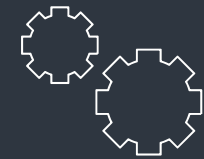
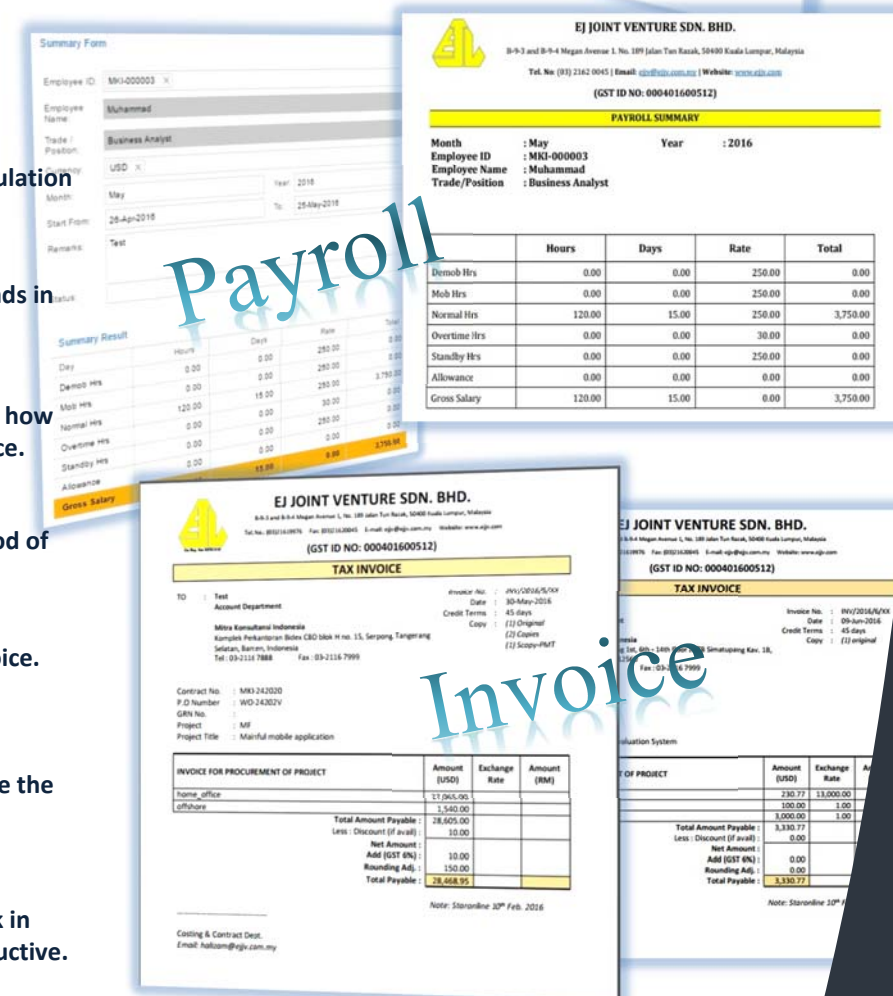
CONNECTING YOUR BUSINESS TO THE TECHNOLOGY RESOURCES YOU NEED

flexible solutions for your business needs



FUNCTION AND FEATURES

- TIMESHEET INPUT**
 Functionality that allow user to input timesheet data to system. Timesheet's approval status shall be updatable.
- EMPLOYEE INFORMATION**
 System shall able to manage such employee such as Employee identity, salary rate, overtime rate, customer rate and customer overtime rate.
- PURCHASE DATA INPUT**
 Functionality that allow user to input purchase data to system. This data will be used to generate Invoice.
- TOTAL WORKING HOUR CALCULATION**
 Feature to calculate total work time based on timesheet, holiday data and personnel leave. The result of calculation is what needed to generate payroll and invoice
- GENERATE PAYROLL**
 Feature to calculate total payment for each employee that timesheet has been submitted. This feature depends in how system calculate working time.
- GENERATE INVOICE**
 Feature to calculate total invoice for each employee that shall then sent to customer. This feature depends in how system calculate working time. There are two type of invoices which is Timesheet Invoice and Purchase Invoice.
- GENERATE SUMMARY OF TIMESHEET**
 Feature that allow system to generate timesheet report that summarize all timesheet entered in certain period of time.
- TRAVEL EXPENSE MANAGEMENT**
 Feature to add all traveling cost of an employee to system so it can be included in calculating payroll and invoice. This feature shall also store all the evidence needed: Travel tickets, Visa, and hotel reservation.
- PERSONNEL LEAVE MANAGEMENT**
 Feature to input and record employee leave. The data will be used in calculating total working time. To ensure the leave balance computation will be tally to the weekly/monthly timesheet.
- GENERATE THE VALUE OF WORK DONE**
 Calculating the productivity value of a project or employee's work. To Calculate the productivity of daily work in office or project. This value will determine whether an employee or a project is being productive or less productive.



CUSTOM SOLUTIONS

Developing custom software doesn't require starting from scratch. Matching the best solution with clients' needs requires studying current software set up and complementing with proprietary or purchased solutions. Technology set ups are all about software selection and seamless integration.



WEB SOLUTIONS

TWMS empowered by HTML5 brings high performance UI widgets and rich data management libraries to User's web experience. By adopting Web environment introduce far more compatible across platforms than traditional installed software. Minimum requirement would only be a web browser



VARIOUS INDUSTRIES BEST PRACTISE

Highly experienced in the Oil and Gas Industry, we have come to identify the best practice available to our clients and have built powerful relationships with EPC, and third party suppliers. We have integrated a wide scope of processes that range from system completion best practice, functional and inspection, preservation activities to maintenance task list that can apply to other industries like Mining, Petrochemical, Power Plant, FPSO, LNG, Refinery, Converting (Gas to Liquid)

